TABS PLUS, INC.

FAX (253) 520-6839 * (425) 251-9305
110 42ND ST. N.W. AUBURN, WA 9801

INDEX TAB ORDER FORM

CUSTOMER_____ P.O#_____

CONTACT _____ DUE DATE_____

PHONE # _____ FAX # _____

1. Extenstion of Tab: 1/2 3/8 1/4 5/8
2. Tab Mylar: Yes No Clear Color_____
3. Number of Sets:_____Number of overs requested_____
4. Number of Tabs per set_____
5. Bank size(s)(cut)_____
6. Reinforce-Binding Edge: Yes No
7. First tab position for each bank:_____

   _____
8. Drill: 3 holes 2 holes Size: 1/4 5/16 3/8 1/2
   Side:_____
9. Size of paper:_____ Body Copy Yes_____No_____
10. Type of Stock:_____
11. Collate-Order:_____

    _____
12. Shrinkwrap into Sets: Yes NO

Special
Instructions:_____
_____
_____
_____
_____
_____

THE OVERS NEEDED TO INSURE COUNT ARE 2%. FOR JOBS OF 100 OR LESS PER POSITION, 4 OR 5 PER POSITION EXTRA IS REQUIRED BECAUSE OF THE NUMBER OF MACHINES THE TABS MUST GO THROUGH AND FOR MAKE READY.