



110 42nd Street NW • Auburn, WA 98001
 phone 425.251.9305 • fax 253.520.6839

Company _____ PO # _____

Contact _____ Job in by _____ Due by _____

Phone # _____ Fax # _____

Color _____ Wire-O _____ Plastic Spiral** _____ Comb _____ Wire Spiral _____

*** [A 4:1 hole pattern will be used on most plastic Spiral bound books unless otherwise requested, thin books under 3/16" will be 5:1 and thick books over 3/4" will be 3.5:1]***

Quantity (s) _____

Overall Size of Book _____ Binding Edge _____

Pre-Collated? Yes No Sigs or Flats Need trim? Yes No

Guts Stock Type/Weight _____ Caliper _____

Sheet Count _____ *Tabs Count _____

Covers Stock Type/Weight _____ Caliper _____

Cover Count _____

Trim Out? Yes No

Sheet Size _____ x _____ Finish Size _____ x _____

Multiple Up? _____ Gutters Yes No

**Tabs are estimated separate from the book. Please provide the following info if we are to do tabs also:*

Tab Extension 1/2 3/8 1/4 5/8 Stock Type/Weight _____

Mylar? Yes No Clear Color _____ Size of Paper _____

Number of Sets _____ Tabs per Set _____ Bank Size (cut) _____

Body Copy Yes No Reinforce Binding Edge Yes No

SPECIAL

Shrinkwrap Books? Yes No Customer Supplied Boxes? Yes No
